

Motueka Rudolf Steiner School: Class 1 Teacher 2020

JOB DESCRIPTION

BACKGROUND: Motueka Rudolf Steiner School has a current roll of 64 students and operates 4 composite class groups up to Class 7.

POSITION: CLASS 1 TEACHER

Full time equivalent Class 1 Teacher in 2018. In 2019 you will be the teacher of combined classes 1 & 2. Thereafter moving up with the class year by year.

KEY RESPONSIBILITIES

- Curriculum delivery
- Student welfare
- Class management
- Students' educational progress
- Class social well-being
- School Special Character

OBJECTIVES

- Support the educational, collegial, cultural and spiritual life of the school by integrating the anthroposophical view of human development (as it pertains to Waldorf pedagogy) into all aspects of professional life;
- Prepare lessons to deliver the Waldorf Curriculum in accordance with the School's Special Character and the objectives of the New Zealand curriculum;
- Monitor the educational progress of the students, and keep clear, accurate and up-to-date records of this progress (in accordance with Motueka Rudolf Steiner School's assessment policy and practices);
- Create and maintain a healthy and safe environment, conducive to learning, within the classroom and the school;
- Inform the College of Teachers and parents of your students' progress, and signal any concerns about their educational, emotional and physical development;
- Adhere to all school systems, protocols and policies;
- Liaise with subject teachers regarding lessons, child behaviour, and parent communication;
- Convene parent interviews, home visits and class meetings, as required;
- Represent the aims and intentions of Motueka Rudolf Steiner School to parent/guardians;
- Attend weekly College of Teacher and Lower School Management meetings;
- Participate in ongoing professional development;
- Participate in and support festivals and other aspects of the School's Special Character;
- Care for classroom, teaching equipment and resources.

REPORTING AND ANSWERING TO:

- Lower School Management Group
- College of Teachers
- Motueka Rudolf Steiner School Trust

RELATIONSHIPS WITH:

- Specialist teachers
- Parents of your pupils
- Other staff at Motueka Rudolf Steiner School

RENUMERATION: Motueka Rudolf Steiner School is a self-funding community school and our salary scale is lower than state-funded schools. Our intention next year is to offer a salary of \$45,000 for Class Teachers.

APPLICATION PROCESS: Please complete:

- 1) The attached application form; and send it together with
- 2) your CV; and
- 3) a letter containing a brief biography; your view of your strengths as a teacher; and what you would bring to the school.

For more information contact Lis McCracken on 03 528 2046 or e-mail lis.m@motueka.steiner.school.nz. Applications close Wednesday 13 September 2017 at 5.00pm.

Motueka Rudolf Steiner School Application Form

Applicant's details

First Names	Last Name
Address	
Email address:	Contact telephone numbers:
Date of Birth:	Male/Female
Are you are citizen of New Zealand? If no, do you have the right of permanent residence? If no, do you have a work permit?	

Convictions History

Have you been convicted of any offence against the law (apart from minor traffic convictions) in the past five years?
If yes, enclose a certified copy of the entry in the Criminal Record Book relating to the conviction(s); this can be obtained from the Registrar of the Court concerned. The copy should be accompanied by any comments regarding the offence which you wish to make.

Referees

Please provide details of two people who can be contacted to provide references (previous employers preferred).
Name and position: Contact Details: address and phone number or email:
Name and position: Contact Details: address and phone number or email:

Health Questions

<p>These questions arise from the Health and Safety in Employment act which requires the employer to identify hazards and to provide a safe place of work. A person's physical state may pose a hazard to themselves, other staff or the children.</p>
<p>How is your general health?</p>
<p>Are you at present receiving medical treatment and/or medication?</p> <p>If yes, please provide details.</p>
<p>Do you have any hearing disability?</p>
<p>Have you ever suffered from a back injury requiring time off work?</p>
<p>Have you claimed accident compensation in the last 12 months?</p> <p>If yes, please provide details.</p>
<p>State any serious injury or illness you have suffered that may affect your ability to effectively carry of the functions and responsibilities of the position applied for:</p>
<p>Do you have any other known condition which may affect your ability to effectively carry out the functions and responsibilities of the position applied for?</p>

Confirmation

<p>I certify that the information given in the application is to the best of my knowledge correct. I understand that this information will be safety checked to Vulnerable Children Act 2014 standards.</p>	
<p>Signature</p>	<p>Date</p>